

TAB

STATUS REPORT

AS OF 21 JULY 1961

<u>Title-Annex</u>	<u>Responsibility</u>	<u>Status</u>	<u>Remarks</u>
1. Move Schedule to New Bldg.	BPS/OL	80%	Coordination, and revision of preliminary draft yet to be accomplished
2. Material Inventory for Moving Contract	BPS/OL	100%	Ready for Publication
3. Pre-Moving Instructions; Marking, Tagging and Packing	BPS/OL	60%	---
4. Moving Procedures and Responsibilities of Elements being moved.	BPS/OL	60%	---
5. Unitized Furniture	SD/OL	Deleted	Annex incorporated as Appendix to the Supply Annex.
6. Telephones	BPS/OL	60%	Gray System 90%, Red and Black system approx. 50%
7. Agency Transportation	TD/OL	90%	Draft completed. Annexes 7 and 8 consolidated in one annex; also a traffic control appendix being developed.
8. Public Transportation	TD/OL		
9. Cafeteria & Vending Machines	BPS/OL	80%	1st Draft completed
10. Security of Move and Buildings	OS	UNK.	
11. Interim Parking Instructions	BPS/OL	No Accomplishment	---
12. Printing Facilities	PSD/OL	40%	---
13. Supply	SD/OL	40%	Unitized Furniture included.
14. Mail & Courier Facilities	ADM/Staff/OL	75%	---

	<u>Title-Annex</u>	<u>Responsibility</u>	<u>Status</u>	<u>Remarks</u>
15.	Credit Union and Insurance Facilities (Also see new annexes added, para. 19)	OP	Unk.	D/OP has called to indicate OP focal point for coordination
16.	Building Maintenance Procedures	RE&CD/OL	No Accomplishment	---
17.	Move Schedule for "Stay Behinds"	RE&CD/OL	25%	---
	<u>New Annexes Added</u>			
18.	Medical	MED. STAFF	Unk.	---
19.	Personnel Services	OP	Unk.	Liaison Officer developing material of general interest to employees affected by move.